



STUBE Sachsen

Studienbegleitprogramm für Studierende aus Afrika, Asien, Lateinamerika, Südosteuropa an Hochschulen in Sachsen

(in Trägerschaft des Ökumenischen Informationszentrum ÖIZ Dresden e. V.)

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Vocational Internship and Study Visit (BPSA-scholarship) – application guidelines

Supplementary Educational Programm Saxony (STUBE Sachsen) supports Internship and Research Visits (BPSA) in developing countries in Africa, Asia, Latin America and South-Eastern Europe. The programme is financed by the relief organisation „Bread for the world“ and the State Saxony.

Who can apply?

- ✓ You are citizen of a country in Africa, Asia, Latin America or South-East-Europe (DAC-List of developing countries).¹
- ✓ You study at a Saxon university.
- ✓ You plan a study visit or internship and want to apply your studies in your home country or a country of the DAC-List.
- ✓ You have participated in the activities and program of STUBE for at least one semester (at least two seminars/events).
- ✓ You are committed to social and ecological issues and want to contribute to the development of your country.
- ✓ Preferably you have participated in a information day about BPSA (offered by STUBE Saxony once a year)
- ✓ You do not receive any other scholarship.
- ✓ You can apply if you stay minimum 4 weeks to maximum 6 months

PhD students cannot be considered. There are special conditions for students of medicine. Please ask for it!

Which projects can be supported?

- preparation or finishing of your thesis (for example collecting data or research stay) for a time of at minimum 4 weeks and up to 3 months. The study shall be related to questions of development of the particular country.
- internship or practical training in a student's main area of study or professional specialisation for a time of at minimum 4 weeks, at maximum 6 month

Which support we can grant?

- costs of travelling by convenient means and at reasonable rate (cheapest offer). The maximum amount is 1,280 €
- for additional expenses like local transportation or accommodation, a single payment can be granted. (maximum amount: 500 €).

How you can apply for a BPSA?

Kindly contact in person, by telephone or via e-mail, the STUBE office, expressing your interest in BPSA. Application deadlines are: **15th of January, 15th of April, 15th of June, 15th of October**
Please note that you need to apply at least 6 weeks before you are supposed to travel. You can find the forms you need for application on the STUBE website.

A completed application should include:

- BPSA application form

¹<http://www.oecd.org/dac/stats/daclist.htm>

- declaration of commitment
- curriculum vitae (in tabular form)
- copy of passport (pages with name, photo, viza and residence permit)
- certification of matriculation
- copy of your examens / short tabular report of your studies
- letter of recommendation of your study department that they approve the project and will supervise it
- 3 cost estimates from 3 different airlines / travel agencies about the travel costs
- a detailed description of your project (*see below*)
- confirmation of scholarship if you have one

Furthermore:

in case of a study visit:

- detailed description of your planned project:
 - What do you want to find out?
 - Which kind of research, interviews etc. have you planned? What are the institutions/persons you are going to contact?
 - How the study is related to questions of development of the country/ is serving the public good?
 - What have you done in order to prepare well for the stay?

In case of an Internship/ a practical training:

- detailed description of the planned project:
 - Which company, which department you will be involved in?
 - What do you aim to learn? Which are the tasks you are charged with?
 - How the internship is related to questions of development of the country?
 - What have you done in order to prepare well for the stay?
- a written confirmation by the institution/office abroad (with name, space of time, matter)

Please note that you need a health insurance for abroad.

Who decides on the applications?

Decisions on applications are taken by a panel of consultants (composed of students, student priests and officers of the international student's office).

What do we expect from a beneficiary of the programm?

- a written report about your stay, at latest in 2 months after return
- boarding passes
- a testimonial confirmation that the industrial training or study was undertaken.
- A copy of the project written on the study visit or industrial training
- participation in an BPSA evaluation seminar

Furthermore we expect:

- A willingness to give a personal account of the experience.
- A willingness to give, within the context of STUBE activities, a report of the your experience during your study visit or internship.